



Name: \_\_\_\_\_

Date of event: \_\_\_\_\_

Location \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Service Hours: \_\_\_\_\_

Type of bar: \_\_\_\_\_

Price of drinks: \_\_\_\_\_

**DAY OF CONTACT-** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

Two bartenders will be at your event a half hour before at the location, time, and date stated above for set up. Please ensure someone is available to show the bartenders where to set up.

**Does anyone outside of the bride and groom drink for free?**

\_\_\_\_\_

**Do you have a signature drink you are going to want made?**

\_\_\_\_\_

**Do you want service stopped during a certain time of the evening? (ex. Speeches)**

\_\_\_\_\_

Uncorked Private Bartending will come with all the supplies to run the bar. Uncorked Private Bartending will be putting a tip jar out during the evening and all the tips will be split between the two bartenders. It is your responsibility to provide the liquor license, alcohol, cups, ice, and any garnishes needed to go with the drinks. A full list of what we supply can be found at [www.uncorkedprivatebartending.com](http://www.uncorkedprivatebartending.com)

Please check what type of bar we are doing for your event and that you understand the following statements

- Ticket Bar- You are responsible for having someone selling the tickets
- Cash Bar- You are responsible for having someone you trust come and take cash away from us periodically as we do not want to have the full amount made from the night. We will only allow that specific person to remove the cash from us
- Open bar- You are responsible for inviting us as guests to your next party!



**Your guests must have a safe ride home option. Please list how your guests who have consumed alcohol will be able to leave the venue safely**

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**We are providing you a service in which we want to have the most fun with you and your guests but we also want to ensure the safety of everyone as well so please initial all statements below that you are in agreement:**

I understand I need to have a valid liquor license for the date and times stated above. Uncorked Private Bartending has the right to refuse service without refund if there is not a valid copy of the liquor license on the day of the event \_\_\_\_\_

I understand Uncorked Private Bartending will always refuse to serve outside of the times stated on the liquor license \_\_\_\_\_

I understand that Uncorked Private Bartending reserves the right to ID any guest in accordance with the liquor laws directed by the government of Alberta and the AGLC. Guests who cannot provide an ID in accordance with the law will not be served \_\_\_\_\_

I understand that Uncorked Private Bartending reserves the right to cut off any guest they deem too intoxicated and that the decision to do so will be the final decision \_\_\_\_\_

I understand that Uncorked Private Bartending requires there to be a service in place where there must be a safe way for intoxicated guests to leave the premises \_\_\_\_\_

I understand Uncorked Private Bartending does not take responsibility for any guest leaving the property under the influence. If a guest is thought to be drinking and driving Uncorked Private bartending reserves the right to contact the police and take the necessary steps within the law \_\_\_\_\_

### **Cancellation Policy**

The \$50 deposit must be sent after signing this contract to [danika@uncorkedprivatebartending.com](mailto:danika@uncorkedprivatebartending.com) to secure your event date. This deposit is **non-refundable**. Final payment is due one week prior to the event. Once final payment has been paid, you have two days to cancel for a full refund of that amount (still forfeiting the deposit). After the two days you will receive a 50% refund. Any cancellations on the day of will not be refunded. If final payment is not made by the deadline of a week before your event, your booking will be cancelled.

I \_\_\_\_\_ understand the cancellation policy Uncorked Private Bartending as stated above.



Base Rate- \_\_\_\_\_ Hours x \$ \_\_\_\_\_ per hour = \$ \_\_\_\_\_

Travel Rate- \_\_\_\_\_ kms x 0.50 per km = \$ \_\_\_\_\_

Total amount for services of your event \$ \_\_\_\_\_

Deposit \$50

Date Paid- \_\_\_\_\_

Remaining balance \$ \_\_\_\_\_

Final Payment Due \_\_\_\_\_

Final Payment Paid \_\_\_\_\_

**We look forward to being a part of your event! If you have any questions or concerns with anything in this contract please reach out to us ASAP so we can discuss.**

Please sign below that you are in complete agreeance with the information laid out in this contract and the payment information.

\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Danika Foesier Uncorked Private Bartending Owner